



HICKLING PARISH COUNCIL

COUNCIL YEAR 2017-18

Chair: Jo Belsten

Vice Chair: Gemma Scarborough

Parish Clerk: Charlotte Hummel

Registered Office:
Fairfield, 20 Station Road,
Ormesby St Margaret,
Norfolk NR29 93NH
01493 718128
hicklingclerk@gmail.com

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NOTICE OF A PARISH COUNCIL MEETING

HICKLING METHODIST HALL – MONDAY 12th March 2018 - 7.00 p.m.

Public Attendance

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views and questions to the Parish Council on issues on the agenda, or raise issues for the consideration of inclusion at future meetings. This item will be generally limited to 15-minute duration and will first include County/District Councillors and Police reports

AGENDA

1. Apologies

To consider apologies for absence.

2. Declarations of interest

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

3. Minutes of Previous Meeting

To confirm and agree the minutes of the last meeting of the council (12th and 21st February 2018).

4. Matters Arising

4.1 To note update from Anglian Water regarding the planned Sewer Rehabilitation Works.

4.2 To note that Darren Boden has been informed of acceptance of quote and insurances documents have been given to clerk.

4.3 To note that the clerk will be starting the CILCA course from April 2018.

5. Public Participation (15 minutes)

5.1 To receive report from Police, County and District Councillor.

5.2 To receive questions from the public relating to items on the Agenda.

6. Planning Applications

6.1 To consider Applications from NNDC & Broads Authority:

6.1.1 PF/18/0251; Erection of first floor extension St Catherines, The Green, Hickling, Norwich, NR12 0XR

6.1.2 PF/18/0105; Variation of condition 13 of planning permission PF/12/1397 to installation of footpath Bay Cottage, The Green, Hickling, Norwich, NR12 0XR

6.2 Notifications from NNDC & Broads Authority:

None at time of publication

6.3 To acknowledge update from NNDC regarding PF/16/1032 for the Erection of free range hen unit on land at Poplar Farm, Sutton Road, Hickling. Can be found at hicklingparishcouncil.wordpress.com

7. Working Party Reports

7.1 To accept the report from the staithe working party.

7.2 To accept the report from The Barn.

8. Staithe

8.1 To give an update on the Broads Authority dredging works

8.2 To confirm that invoices have been prepared and are ready to be issued.

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9. Battles Over – A Nations Tribute

Hickling’s tribute to mark 100 years on 11th November 2018.

10. Defibrillator and First Aid Training

To discuss asking if some of the money from the defibrillator can be used to set up a training day/evening, so that parishioners can get relevant first aid and practical training on using the defibrillators that are located within the village.

11. Financial Matters

| 11.1 | To 28 th February 2018 | Receipts | Balances |
|------|---|----------|------------|
| | Community Account | £100.00 | £1,389.32 |
| | Staithe Account | £30 | £548.85 |
| | Rate Reward Account | £7.23 | £35,209.47 |
| | Defibrillator Account | £0 | £3,298.45 |
| | Receipts to Community account: £100.00 Laptop | | |
| | Receipts to Staithe account: £30.00 Launch Fees | | |
| | Receipts to Rate Reward: £7.23 Interest | | |

11.2 Payments:

| | | | |
|--|------------|------------------|---------|
| Mrs C Hummel - Salary | SO £422.00 | CHQ400025 £29.00 | £451.00 |
| Iris – Payroll | SO | | £4.80 |
| D Belsten – WordPress.com (No Ads) | CHQ 400026 | | £25.00 |
| Norfolk Association of Local Councils -End of Year Training Course | CHQ 400027 | | £60.00 |
| Hickling Methodist Church – Room Hire for March meeting | CHQ 400028 | | £15.00 |

11.3 To agree to renew Data Protection Registration at a cost of £35.00. Due for renewal 05/04/18

11.4 To confirm to reissue a new cheque to Indigo Waste due to CHQ 400020 value £24.00 not arriving.

11.5 To agree to raise the allotment rent by 1%.

11.6 To confirm the internal auditor for this financial year.

11.7 To confirm the accounts up to 28/02/17.

11.7.1 To confirm a transfer of £6000 was transferred from the Rate Reward Account over to the Community Account on 01/03/18 to cover the PWBL.

12. Correspondence

12.1 To note email from Nick Baker at NNDC regarding Digital Planning Communication. Council to consider options for how to display plans and if it is necessary.

12.2 To consider the request from 2 parishioners for another dog bin at The Causeway.

12.3 To discuss a road safety concern from a parishioner.

12.4 To acknowledge and discuss a response to Airfields of Britain Conservation Trust regarding a possible commemorative plaque for the village.

12.5 To confirm that Nicky Debbage (Local Housing Enabler) from NNDC would like to attend the April Meeting to discuss Community Housing opportunities in Hickling

13. Date of next meeting and Confirmation of Dates for the Forthcoming Year

To confirm the date of the next meeting to be Monday 9th April 2018 at 7pm.

Charlotte Hummel
Clerk to the Council

7th March 2018