



HICKLING PARISH COUNCIL
COUNCIL YEAR 2018 -19

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NOTICE OF AN ANNUAL PARISH COUNCIL MEETING
HICKLING METHODIST HALL – MONDAY 14th May 2018 – 6.45 p.m

Members of the public and press are welcome to attend. At item 7 the public will be invited to give their views and questions to the Parish Council on issues on the agenda, or raise issues for the consideration of inclusion at future meetings. This item will be generally limited to 15 minute duration and will first include County/District Councillors and Police reports

AGENDA

1. Election of Chair

2. Apologies

To consider apologies for absence.

3. Election of Vice Chair

4. Declarations of interest

4.1 Councillors to confirm for the minutes that the code of conduct declarations passed to NNDC are (to the best of Knowledge and belief, complete and up to date.

4.2 Members are invited to declare a previously undisclosed interest relating to items on the agenda

5. Minutes of the Previous Meeting

To confirm and agree the minutes of the last meeting of the council on 9th April 2018

6. Progress report

6.1 To give an update on the repointing of the bus shelter

6.2 To confirm that S Allen has completed the tree works at the Chapel

6.3 To give an update on the village sign appraisals

6.4 To give any further updates from Anglian Water and the commencement of sewer rehabilitation works in the village.

6.5 To confirm J Hampshire has commenced work on two further benches in the village.

6.6 To confirm that the commemorative plaque has been ordered from Airfields of Britain Conservation Trust and to decided on a suitable location.

6.7 Clerk to confirm that a letter has been sent to parishioner regarding an issue with access through a footpath on their land.

6.8 Clerk to give any more details regarding the Broadland Group Anniversary Event on July 14th and if the NWT have given further details of traffic management for this day due to the Open Gardens Event taking place the same weekend.

7. Public Participation (15 minutes)

7.1 To receive report from Police, County and District Councillor.

7.2 To receive questions from the public relating to items on the Agenda.

8. Planning Applications

8.1 To consider Applications:

8.2 Notifications from NNDC & Broads Authority:

9. Working Party Reports

9.1 To accept report from the Staithe Working Party

9.2 To accept report from The Barn

9.2 To accept Hickling Parish Council Working Party Review April 2018

10. Playing field Land Registry Records

To resolve and sign the forms to change the land registry for Hickling Playing Field over the Charity Custodian

11. Data Protection Policy and Data Privacy Policy and GDPR

11.1 To agree and adopt on the new Data Protection Policy that now incorporates The General Data Protection Regulation.

11.2 To agree and adopt the new Privacy Policy that incorporates the GDPR.

11.3 To confirm that the audit of where Hickling Paris Council holds and stores all its data is correct.

11.4 To confirm that all email subscribers have been contacted via email to 'opt in' to remain on the subscribers list.

12. Standing Orders

Having been reviewed by the clerk, the Parish Council will discuss and edit/agree to adopt the new standing orders.

13. Dog Bins

To decide the number of bins and location/s around the village and order as necessary.

14. Community Housing in Hickling

Following on from the last meeting, to give any updates from Nicky Debbage (Local Housing Enabler from NNDC) and confirm the dates for a consultation in the village so that the whole village can learn more on the concept.

15. Battles Over – A Nations Update

To give further updates and details of the plans in November.

16. Financial Matters Payments and Administration

16.1 To 30 th April 2018	Receipts	Balances
Community Account	£5281.00	£5,116.24
Staithe Account	£12,408.57	£12,359.77
Rate Reward Account	£0.00	£28,516.22
Defibrillator Account	£0.00	£3,298.45
Receipts to Community account: Precept & Grant £4581.00, Transfer from RR Account £700.00		
Receipts to Staithe account: Wet & Dry Berth Invoices £12,380.57, Launch Fees 17/18 £28.00		

16.2 Payments:

Mrs C Hummel – Salary & Additional			
Travel to Swaffham SO £422.00	CHQ 400068	£74.00	£496.00
Iris – Payroll SO			£4.80
Hickling Methodist Church – Room Hire for May meeting	CHQ 400069		£15.00
Internal Drainage Board	CHQ 400070		£35.57
S Allen – Tree Work at Chapel Pit	CHQ 400071		£275.00
C Hummel – 5L Teak Oil	CHQ 400072		£30.81
<u>Staithe Account</u>			
Glenn Wilson – Winches, Cables, Shackles	CHQ 100303		£256.91

16.3 Clerk to confirm that the accounts are with the internal auditor, awaiting the return.

16.4 Clerk to confirm the status of invoices paid from the wet and Dry berths on the staithe

16.5 To consider a donation to Stalham Sea Scouts.

16.6 To review the Financial Regulations.

16.7 To review Management & Financial Risk Assessment.

16.8 To confirm that Insurance for 2018/19

17. Correspondence for reporting

- 17.1 A letter from a parishioner regarding parking issues on the corner of Barnfield Close.
- 17.2 An email from a parishioner regarding the footpaths and concern they will over grow as last year.
- 17.3 An email from Hickling Windsurfing Club regarding minor vandalism.
- 17.4 An Email from Sharon Garth NNDC – Community Transport Fund – Applications are open
- 17.5 An Email from Arts and Culture Fund for North Norfolk – Applications are open

18. Any other business to be raised at a future meeting

19. Date of next meeting

To confirm the date of the next meeting.

Charlotte Hummel
Clerk to the Council

9th May 2018