



HICKLING PARISH COUNCIL
COUNCIL YEAR 2018 -19

SUMMONS TO A PARISH COUNCIL MEETING

HICKLING METHODIST HALL – MONDAY 10th December 2018 – 7 pm

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views and questions to the Parish Council on issues on the agenda, or raise issues for the consideration of inclusion at future meetings. This item will be generally limited to 15 minute duration and will first include County/District Councillors and Police reports

AGENDA

1. Apologies

To consider apologies for absence.

2. Declarations of interest

Members are invited to declare a previously undisclosed interest relating to items on the agenda

3. Minutes of the Previous Meeting

To confirm and agree the minutes of the last meeting of the council on 12th November 2018

4. Progress report

4.1 To confirm that the application for the parish Partnership Scheme has been submitted.

4.2 To confirm that a tree survey is due to be carried out at the Chapel Pit.

4.3 Confirm that new pads have been ordered for the defibrillator at the Chapel Pit.

4.4 Acknowledge that J Hampshire has completed works on the benches and picnic bench at the Chapel Pit and will be commencing work on the bench at the crossroads.

4.5 To discuss the options for the erection of the Tommy at the chapel pit. Confirm the decision for its erection.

4.6 To give an update on a response from Brown & Co regarding the sale of the Mills Estate and allotments.

4.7 To confirm that the clerk has now finished her Cilca classes and is currently completing the coursework required. Clerk will also be attending Election 2019 Training.

5. Public Participation (15 minutes)

5.1 To receive report from Police, County and District Councillor.

5.2 To receive questions from the public relating to items on the Agenda.

6. Planning Applications

6.1 To consider Applications from NNDC & Broads Authority:

PF/18/1804 Hickling C of E Infants School, The Street, Hickling, Norwich, NR12 0XX. Permanent siting of a mobile classroom. (Retrospective).

6.2 Notifications from NNDC & Broads Authority: None

7. Working Party Reports

7.1 To accept report from the Staithe Working Party

7.2 To accept report from The Barn

8. Norfolk Wildlife Trust

A representative from Norfolk Wildlife Trust will be giving the council an update on NWT plans.

9. Fireworks 2019

To discuss the options available for the fireworks display 2019

10. Financial Matters Payments and Administration

12.1 To 30 th November 2018	Receipts	Balances
Community Account	£934.36	£4,030.99
Staithe Account	£183.88	£3,228.68
Rate Reward Account	£12.76	£37,559.08



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Defibrillator Account £0.00 £3,298.45

Receipts to Community Account: £487.13 Allotments rents, £407.00 Firework donation from Parishioner and food and drink outlets. £40.23 UK Power Networks (Wayleave).

Receipts to Staithe Account: £183.88 Dry Berth Rentals

10.2 Payments: December 2018

No Butts Bin Ltd – Bench CHQ 400101*	£336.00
Mrs C Hummel – Salary SO £422.00 CHQ 400102 £29.00	£451.00
Iris – Payroll SO	£9.60
Hickling Methodist Church – Room Hire for September meeting CHQ 400103	£15.00
St Johns Ambulance Supplies – Defib Pads CHQ 400104	£228.00
J Hampshire – Chapel Pit Benches CHQ 100105	£170.00
Brown & Co – ½ year Allotment Rental	£312.50

* Issue a replacement cheque to No Butts Bin Ltd due to chq 400090 being accidentally disposed of by recipient. The old cheque has been cancelled.

10.3 To approve bank statements and bank reconciliation.

10.4 To discuss and external auditor for 2018/19 accounts.

10.5 To confirm that a transfer will be made from Defibrillator account to Community Account for £228.00

11. Correspondence for Reporting

11.1 Email – Broads Society – Invitation to join the Broads Society.

11.2 Letter – HM Registry – Query on application.

11.3 Email - NNDC – District & Polling Places Review.

11.4 Email – Parishioner – report of dogs off lead on playing field.

11.5 Email – Parishioner – Reporting rubbish on highway and verges. – Highways contacted

11.6 Email – Parishioner - Issue with cars parking on turning circle in Herons way obstructing larger vehicles such as bin lorries turning. – Clerk spoke to Cllr Scarborough and notified Highways to investigate.

12. Any other business to be raised at a future meeting

13. Date of meetings in 2019

To confirm the date of the next years meeting.

The next parish council meeting will be 14th January 2019

14. Pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration to consider tenders received for quay heading repairs.

Charlotte Hummel

Clerk to the Council

5th December 2018