



## HICKLING PARISH COUNCIL

COUNCIL YEAR 2018 -19

### SUMMONS TO A PARISH COUNCIL MEETING

**HICKLING METHODIST HALL – MONDAY 11<sup>th</sup> MARCH 2019 – 7 pm**

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views and questions to the Parish Council on issues on the agenda, or raise issues for the consideration of inclusion at future meetings. This item will be generally limited to 15 minute duration and will first include County/District Councillors and Police reports

### AGENDA

**1. Apologies**

To consider apologies for absence.

**2. Declarations of interest**

Members are invited to declare a previously undisclosed interest relating to items on the agenda

**3. Minutes of the Previous Meeting**

To approve the minutes of the last meeting of the council on 11<sup>th</sup> February 2019.

**4. Progress report**

4.1 To confirm the dates for the Staithe Forum and that invites have been sent. To confirm that the village newsheet will be informed of the date.

4.2 Clerk to give any further updates regarding St Marys PCC and donations.

4.3 To confirm a location for SAM2 and to confirm a volunteer so that Lessingham and Sea Palling Parish Councils can move forward with ordering and arranging training on how to use the machine.

4.4 Update on notice and information boards with damage at the Chapel Pit.

4.5 Clerk to give update on St Marys PCC and donations.

4.6 Council to approve the end of term newsletter that has been formulated.

4.7 Update on Tree Survey at Chapel Pit.

**5. Public Participation (15 minutes)**

5.1 To receive report from Police, County and District Councillor.

5.2 To receive questions from the public relating to items on the Agenda.

**6. Planning Applications**

**6.1 To consider Applications from NNDC & Broads Authority:**

PF/19/0257: Single-storey side garage extension and alterations and conversion of existing attached garage to living accommodation. Leadale, The Green, Hickling, Norfolk, NR12 0XR

**6.2 Notifications from NNDC & Broads Authority:**

BA/2018/0329/FUL: Conversion and associated alterations to the roof space over the Public House dining area to create 1.no holiday let including balconies to the north and east elevation; and the extension to the public house in the form of a ground floor cold store and freezer. Pleasure Boat Inn, Staithe Road, Hickling, Norfolk – **Refused**

6.3 To confirm that the clerk has produced a planning help sheet to help parishioner's and councillors understand how planning applications work with regard to parish councils.

**7. Staithe Quay Heading**

Clerk advice council on completion of repair works to quay heading and decide on action resulting from contractors' report of the remaining quay heading.

**8. Working Party Reports**

To accept report from the Staithe Working Party.

**9. Highways (on-going)**

Further issues to highlight to Highways.



## HICKLING PARISH COUNCIL

COUNCIL YEAR 2018 -19

### 10. Tommie's & Memorial Plaque Location (on-going)

To confirm the locations for the placement of the Tommie's and Memorial Plaque and discuss suitable time and occasion to unveil them.

### 11. End of Term Report

Council to confirm the 4-year term report.

### 12. Norfolk Wildlife Trust Working Party

Cllr Barker and Cllr Prettyman to provide an update from the meeting with NWT and the spatial planners in February.

### 13. Financial Matters Payments and Administration

13.1 Up to 6 <sup>th</sup> March 2019	Receipts	Balances
Community Account	£0.00	£8,203.84
Staithe Account	£0.00	£3,299.32
Rate Reward Account	£12.36	£36,608.34
Defibrillator Account	£0.00	£3,072.08
Community Account: £35.37 – Allotment rental, £38.00 – Firework Donation		
Staithe Account: £48.00 – Launch Fees      Rate Reward: £12.36 - Interest		

#### 13.2 Payments: March 2019

Mrs C Hummel – Salary SO	£422.00	CHQ 400117	£29.00	£451.00
Iris – Payroll		SO		£4.80
Hickling Methodist Church – Room Hire for February meeting		CHQ 400118		£15.00
Charlotte Hummel– ICO renewal fee		CHQ 400119		£40.00
Bank Charges BP				£8.69
GA Tallwin & Co – Hedge cutting at Allotments		CHQ 400120		£48.00
G & H Service – Repairs to staithe quay heading		CHQ 100307		£811.29
G Wilson – Machine Mart Winches, cables and shackles		CHQ 100308		£285.71

13.3 Invoices for the staithe have been sent via email and posted to those that do not have an email address

13.4 Approve bank statements and bank reconciliation.

13.5 To discuss a donation to the village newsheet.

### 14. Correspondence for Reporting

14.1 Email – Hickling Barn Events Committee –Upcoming events, Saturday 22<sup>nd</sup> June: Hickling Strawberry Fair and Companion Dog Show. Sunday 22 July: Hickling Village Show.

14.2 Email - Somerton Parish Council – Broads Futures Initiative - Flood and Coastal Risk Management. Concerns from Somerton Parish Council regarding Broad's Authority to lead on the consultation of A Flood and Coastal Risk Management. (Hickling PC were cc'd on this correspondence to Mark Johnson at the Environment Agency)

14.3 Email- Kate Cooper NCC – Changes to Mobile Library Service in Hickling.- Clerk to advise council.

### 15. Any other business to be raised at a future meeting

### 16. Date of the next meeting

The next parish council meeting will be 8<sup>th</sup> April 2019

Staithe Forum Meeting 15<sup>th</sup> April 2019 7pm Hickling Barn

Annual Parish Council Meeting 13<sup>th</sup> May 2019, 7pm Hickling Methodist Church

Annual Parish Meeting 20<sup>th</sup> May 2019, 7pm Hickling Barn

*Charlotte Hummel*

6<sup>th</sup> March 2019